

MATCH DAY GUIDE

- ONLY SELECT ENOUGH PLAYERS + SUBS FOR THE MATCH
B - 11 + 4
C - 7 + 4
D - 7 + 4
E, F, G & GIRLS - 7 + 4
- **ONLY PLAYERS [NOT G & F JUGEND] WITH A VALID PRB SPIELERPASS CAN TO BE SELECTED TO PLAY IN COMPETITIVE GAMES.**
PLAYERS WHO HAVE A SPIELERPASS ARE ON THE LEAGUES REGISTER OF PLAYERS AND HAVE VALID INSURANCE. PLAYERS WHO PLAY WITHOUT A SPIELERPASS CAN INCUR THE CLUB A HEAVY FINE [TO BE PAID BY THE TRAINER RESPONSIBLE], LOSS OF THE GAME AND NO INSURANCE COVER IF THEY ARE INJURED OR EVEN INJURE SOMEONE ELSE [YOU AS COACH WILL THEN BE LIABLE!!]
- ENSURE THAT YOU HAVE THE KICK OFF TIME AT THE TRAINING SESSION BEFORE THE MATCH

➤ HOME FIXTURES

- ARRIVE AT THE GYM AT LEAST **50 MINUTES BEFORE KICK OFF** TO ALLOW YOUR SELF TIME TO COMPLETE THE FIRST PART OF THE SPIELBERICHT AND CHECK THE OPPOSITIONS SPIELERPASSES.
- ENSURE THE PITCH IS MARKED OUT CORRECTLY AND YOU ARE USING THE CORRECT SIZE BALL.
- BE READY TO DIRECT YOUR OPPONENTS TO THEIR CHANGING ROOM AND ORGANISE WHO WILL BE REFEREE [AWAY TEAM HAS FIRST OPTION].
- ENSURE THAT THE GAME KICKS-OFF AT THE APPOINTED TIME ANY DELAY MAY HAVE AN EFFECT ON OTHER MATCHES TO BE PLAYED.
- AT THE END OF THE GAME YOUR FIRST DUTY IS TO COMPLETE THE SPIELBERICHT CORRECTLY ENSURING THE AWAY TEAM COACH COMPLETES THERE PART. THE LEAGUE CHECK ALL SPIELBERICHTS & SPIELERPASSES SO MAKE SURE THAT YOU COMPLETE THE FORM CORRECTLY IN ACCORDANCE WITH THE EXAMPLE GUIDE. FINES ARE IMPOSED FOR INCORRECT COMPLETION. UPON COMPLETION OF THE SPIELERBERICHT IT IS TO BE PLACED IN THE LETTER BOX LOCATED INSIDE THE GYM THE FIXTURES SECRETARY WILL COLLECT ALL COMPLETED FORMS NLT 2 DAYS AFTER A GAME FOR CHECKING, COPYING & FORWARDING TO THE LEAGUE STAFFELEITERS.
- PLEASE ENSURE THAT THE CHANGING ROOMS ARE TIDY AFTER USE]

➤ AWAY FIXTURES

- ALWAYS RECCE THE AWAY GROUND SO THAT YOU CAN PROVIDE YOUR TEAM WITH A ROUTE CARD [IF YOU HAVE ANY PROBLEMS LOCATING THE GROUND PLEASE SPEAK TO THE FIXTURE SECRETARY FOR FURTHER ADVICE].
- YOU MUST ARRIVE AT THE GROUND 30 MINUTES BEFORE KICK OFF.
- LET THE HOME TEAM TRAINER KNOW IF YOU WANT TO REFEREE [AS AWAY TEAM YOU HAVE THE CHOICE]
- COMPLETE YOUR PART OF THE SPIELBERICHT BEFORE LEAVING THE GROUND.

AFTER EACH MATCH PLEASE ENTER YOUR RESULTS ONTO THE DFB NET [THIS MUST BE DONE AFTER MATCH] E-MAIL MATT IRWIN [MATT@PRBGUTERSLOHFC.DE] YOUR RESULT SO THAT HE CAN ENTER THEM ONTO THE CLUB WEBSITE [THIS MUST BE DONE AFTER MATCH].